SECTION 00 45 20

DC WATER WORKS – EMPLOYMENT PLAN

(TO BE COMPLETED WITHIN 30 DAYS OF CONTRACT AWARD)

DC Water Contract Number: _____

Contract Name: _____

Prime Contractor Name: _____

Employer Company Name: _____

Employer Address: _____

_____

Employer Telephone Number: _____

Employer Contract Amount: _____

Employer Type of Business: _____

Contact Person: _____ Title: _____

Contact Email Address: _____

This Employer is: ❒ the Prime Contractor ❒ a 1st Tier Subcontractor ❒ a 2nd Tier Subcontractor
Check one only (Reports to the Prime) (Reports to a 1st Tier Subcontractor)

This Employer is: ❒ a Union Contractor ❒ a Non-Union Contractor

Contract Start Date: _____ Contract End Date: _____

Employer Start Date: _____ Employer End Date: _____

I. Current Workforce: Please list the name and classification of all current employees, including apprentices, trainees, and transfers from other projects, who will be employed on the project. Attach additional sheets as needed.

Employee Name	Classification (Prevailing Wage Title)	Hourly Rate	Hire Date	Projected Start Date (Month/Year)

II. New Hire Projections: Please indicate all new positions your firm will create as a result of the Contract. If the firm WILL NOT be creating any new employment opportunities, please provide a complete explanation of the Justification Sheet that follows.

Job Title	# of Positions	Full Time (FT) or Part Time (PT)	Salary Range	Projected Hire Date (Month/Year)

III. JUSTIFICATION SHEET: Please provide a detailed explanation of why the Employer will not have new hires for the Contract. A quarterly update to the Employment Plan is required as the employment situation may change over time.

IV. Descriptions of the health and retirement benefits that will be provided to District residents working on the project or contract.

V. A strategy to hire graduates of District of Columbia Public Schools, District of Columbia Public Charter Schools, and community-based job training providers, and hard-to- employ residents.

VI. The strategy to fulfill the District-resident hiring requirements, including whether the bidder plans to pursue potential community outreach partnerships with the University of the District of Columbia, the University of the District of Columbia Community College, the Department of Employment Services, or other government-approved, community-based job training providers.