



**District of Columbia Water and Sewer Authority
CONFLICT OF INTEREST DISCLOSURE STATEMENT
Annual Disclosure by Vendor/Contractor**

Vendor/Contractor's attention is directed to Title 21 of the District of Columbia Municipal Regulations (DCMR) §§ 5304 thru 5308 (as amended) regarding organizational conflict of interests.

Vendor/Contractor is advised that, in accordance with DC Water's conflicts of interest rules, all firms who are currently doing business with DC Water must complete the annual Conflict of Interest Disclosure Statement.

1. Disclosure of potential conflicts

Identify all relevant facts relating to past, present, or planned interest(s) of the Vendor/Contractor's employees (including Vendor/Contractor's and any Subcontractor's personnel, and their respective chief executives and directors) that may result in, or could be viewed as, an organizational conflict of interest.

Vendor/Contractor should disclose in the space provided below and on supplemental sheets as necessary:

- (a) any current contractual relationships with DC Water, excluding the contractual relationship related to this project; and
- (b) any past, present, or planned contractual or employment relationships with any past and/or present DC Water member, officer, or employee; and
- (c) any other circumstances that might be considered to create a financial interest by any past and/or present DC Water member, officer, or employee in a current contract; and
- (d) disclosure of ownership of 10% (ten percent) or more of the stock of, or having directors in common with, any of DC Water's consultants and/or subconsultants; and
- (e) disclosure of contractual relationships with DC Water's consultants and/or subconsultants in the nature of a joint venture, as well as relationships wherein consultant or subconsultant is a contractor or consultant (or subcontractor or subconsultant) to Vendor/Contractor or a member of Vendor/Contractor's team.

The foregoing is provided by way of example and shall not constitute a limitation on the disclosure obligations.

2. Explanation

In the space provided below, and on supplemental sheets as necessary, identify steps that have been or will be taken to avoid, neutralize, or mitigate any organizational conflicts of interest described herein.



3. Certification

The undersigned hereby certifies that, to the best of his or her knowledge and belief, no interest exists that is required to be disclosed in this Conflict of Interest Disclosure Statement, other than as disclosed above.

Company Name (Legal name and any DBA)

Signature

Name and Title (Must be an Office of the Company)

Date

Submission Instruction:

- Email a PDF copy of completed and signed statement to procurement.inquiry@dcwater.com.
- Enter "Annual Disclosure Statement – YOUR COMPANY NAME" in the subject heading.